



HOMEOWNER INFORMATION SHEET

Please print all information and return to info@libertycm.com or you may fax to 770-466-6355. To contact our offices, please call 770-466-6331

COMMUNITY NAME _____

Property Address _____

Owner Name as it appears on the deed _____

Home Phone # _____ Cell Phone # _____

Email address _____

Additional Owner Name as it appears on the deed _____

Home Phone # _____ Cell Phone # _____

Email address _____

Mailing address if different from the property address _____

To be able to identify an authorized person to speak on personal matters of your home account activity, such as financials, please complete the information below. By providing this information, you are authorizing anyone that can successfully furnish this information as an authorized person to speak on your behalf if they are not an owner listed on the account. Both question and answer must be given when asked by an associate

A security question: _____

Answer to your security question: _____

If you are leasing your home, please make sure that you follow the leasing protocol of your community and its documents. If your community is not a leasing restricted community, please email the lease along with the tenant's names, phone number and email address to info@libertycm.com.

If you are leasing your home in a leasing restricted community, please follow the leasing protocol where you must apply for a permit prior engaging in any leasing activity.

Once we have this information in the system, you will be sent a link to your community website and customer portal. Please make sure you log in and change your temporary password. The username can not be changed but all other information can as it is a self-help system to ensure we have the most up to date information regarding your property